

STATEMENT OF ACCOMPLISHMENTS:

Listed hereunder are some of the more important accomplishments achieved by the Security Control Staff during the fiscal year 1953:

1. Reviewed and rendered decisions on approximately 300 requests each month for the establishment of Liaison Contacts.
2. Reviewed and rendered decisions on approximately 2525 requests for security clearance to submit academic papers, publish articles and books, give public addresses, engage in private foreign travel, file for Civil Service Examinations, teach evening classes, attend classes, complete questionnaires, sponsor the entry of aliens into the United States, etc.
3. Coordinated and revised Agency regulations pertaining to Security and reviewed all other Agency regulations from the standpoint of security.
4. Processed and rendered decision on the nominations of Liaison Clearing Authorities in Non-IAC agencies including Alternates, Sub-LCA's and their replacements.
5. After analysis regarding the need, effectiveness and extent required, developed a study of procedures to establish a security indicator to be used on documents pertaining to projects being carried out under NSCID 10/2 in order to provide adequate protection and control of distribution.
6. Developed a security study and approved a plan for Group Hospitalization Services to afford insurance coverage to CIA employees both overt and semi-covert.
7. Furnished security advice based upon procedural analysis for a new method of paying for ship and air tickets covering transportation of overt and semi-covert personnel.
8. Security policy was furnished to OCD concerning the release of NIE's and SE's to Senior Representatives overseas.
9. Security policy was given concerning a new system of control of TOP SECRET documents.

006	26	REV DATE	22-4-51	BY	MC198
ORIG COMP	5	OP	31	TYPE	01
ORIG CLASS	5	PAGES	5	REV CLASS	5
JUST	22	NEXT REV	201	AUTH	HR 10-2

ILLEGIB

ILLEGIB

SECRET

SECURITY INFORMATION

10. The CIA Security Regulations were revised to comply with the requirements of Executive Order 10290.

11. Advice and guidance was given the Personnel Office which permitted processing of Employees' Compensation Claims for two cover projects.

12. Participated in revising the arrangements for processing Employees' Compensation Claims for CIA employees on a classified basis.

13. Gave security guidance for the establishment of an expeditious means to admit CIA personnel to private plants under jurisdiction of another agency.

14. Participated in and gave guidance to the Domestic Cover Committee which prepared a staff study of all phases of official cover.

15. The Chief of this Staff represented the CIA at the State-Defense Military Information Control Committee meetings during the year.

25X1A13c

25X1A13c

18. Gave initial and continuing security guidance in the formation and operation of an employee welfare and recreational organization of CIA.

19. Security guidance was furnished to the Personnel Director in a revision of form letters sent to CIA applicants.

20. Prepared reply to the Chairman, ICIS regarding proposed NSC Directive concerning eligibility of foreign representatives to receive classified security information.

21. Furnished security recommendations to AD/OIC regarding intelligence support of the Foreign Assets Control Unit of Treasury to insure centralized control of dissemination.

SECRET  
SECURITY INFORMATION

22. As a result of a study, approved from a security standpoint a discount purchase plan for overt employees of CIA.

23. Evolved procedures and gave security recommendations relative to active duty training in CIA of G-2 personnel.

24. Participated in and gave security guidance to the formation of the Longevity Awards Program.

[REDACTED]

25X1A1d

26. Prepared and issued the CIA Security Bulletin on a monthly basis.

[REDACTED]

25X1A1d

28. Reviewed and offered recommendations in procedures to provide Credit Union facilities to CIA overseas personnel.

29. Prepared and submitted to the Secretary of State a report pertaining to the tendering of Awards by Foreign Governments to CIA personnel.

30. Security guidance was given regarding procedures for the control of IBM cards listing the experience and special skills of Agency employees.

31. Gave security guidance in the development of special security measures for the protection of extremely sensitive information needed by Senior Representatives in their capacity as War Plans Officers.

32. Gave security guidance in the development of and participated in the implementation of procedures to provide normal underwriting insurance practices to be applied to CIA employees not engaged in hazardous duties.

**SECRET**  
SECURITY INFORMATION

33. Initiated and assisted in the development of an Agency security policy for the guidance of CIA personnel serving on interdepartmental or intergovernmental committees or working groups.

34. Security guidance was given to OSI concerning a project to be undertaken by the Library of Congress for OSI.

35. Security advice was furnished OGC concerning the dissemination of intelligence produced by the Intelligence Working Group.

36. Security guidance was given OIC concerning a procedure for the recording and accounting of finished intelligence disseminated to CIA overseas missions.

37. Recommendations were furnished OIC concerning the development of standard dissemination control statements to be applied to CIA intelligence documents.

38. Furnished advice concerning the coordination with S-D MICG of a dissemination procedure paper prepared by the Intelligence Working Group.

39. Security advice was furnished AD/OGD concerning procedures for controlling access to CIA classified information by a project Liaison Officer on duty in OD.

25X1A13c

41. Answered numerous letters for the Director of Security from individuals requesting information or material.

25X1A13c

43. Advised the Office of Training relative to the security procedures to be followed in having certain IAC personnel attend the Basic Intelligence Course.

25X1A13c

SECRET  
SECURITY INFORMATION

45. Arranged for CIA analysts to attend under light cover meetings of private professional societies at which classified technical matters are presented.

46. Security recommendations were furnished General Services whereby a new telephone system installed in a covert site could be used in a secure manner.

47. In coordination with the Personnel Office, a procedure was developed to process disability retirement applications through CEC by CIA employees under secure conditions.

**SECRET**  
**SECURITY INFORMATION**